

## 2007 Users Conference Schedule – Marriott Griffin Gate Resort, Lexington, Kentucky

Key to Workshops	Mon. 6/11	Ballroom Salon F	Ballroom Salon E	Ballroom Salon D	Ballroom Salon C	Ballroom Salon B	Saxony Mtg. Room
General Session for All Attendees	8:00-8:30	Registration (outside Ballroom off hotel lobby) – Continental Breakfast provided					
	8:30-9:15	Welcome and Opening Session (Ballroom)					
	9:15-9:30	Break					
CDM+	9:30-10:45	Fundamentals of CDM+	Advanced Finds/Searches	Administering CDM+	Fundamentals of CDM+	Fundamentals of CDM+	DonorWorks Coding
Basic	10:45-11:00	Break					
Advanced	11:00-12:15	Membership 1	Accounting 1	Web Development	Contributions 1	Membership 2	What is CRM?
Administrative	12:30-1:30	Lunch (Bluegrass Pavilion)					
Ministry	1:30-2:45	Membership 2	Accounting 2	Visitor Ministry	Contributions 2	Membership Reports 2	Special Events & X-athons
Church of God-Cleveland	2:45-3:00	Break					
	3:00-4:15	Attendance 1	Accounting Reports 1	Membership 3	Contributions Reports	Attendance 2	Adv. Queries, Import
DonorWorks	4:15-5:00	Computer Lab* (Ballroom Salon G)					
Beginning	5:15-9:00	"Old Kentucky Night" at the Kentucky Horse Park ( <i>tickets must be purchased in advance</i> )					
Intermediate	<b>Tues. 6/12</b>						
Advanced	8:00-9:15	Contributions 1	E-mail Ministry	Event Registration	Roommate	Accounting Reports 2	Gifts & Receipts
	9:15-9:30	Break					
	9:30-10:45	Contributions 2	Attendance 1	Pledging	Check In/Check Out	Payroll 1	New in DonorWorks v8
	10:45-11:00	Break					
	11:00-12:15	Contributions Reports	Attendance 2	Web Development	Visitor Ministry	Accounting 2	SQL & Archiving
	12:30-1:30	Lunch (Bluegrass Pavilion)					
	1:30-2:45	Accounting Introduction	Membership 1	Check In/Check Out	Advanced Finds/Searches	Accounting Reports 2	Constituent Data Entry
	2:45-3:00	Break					
	3:00-4:15	Accounting 1	Membership 2	USPS Discount Mailing	Pledging	Archiving	DonorWorks Reporting
	4:15-5:00	Computer Lab* (Ballroom Salon G)					
	5:00-6:00	Suran Systems 20th Anniversary Reception (Bluegrass Pavilion)					
	6:00-7:00	Computer Lab* (Ballroom Salon G)					
	<b>Wed. 6/13</b>						
	8:00-9:15	Accounting 2	Administering CDM+	Advanced Fund Accounting	COG Treasurer Report	E-mail Ministry	DB Health/Administration
	9:15-9:30	Break					
	9:30-10:45	Accounting Reports 1	Payroll 2	Event Registration	Advanced Finds/Searches	Membership Reports 1	Correspondence
	10:45-11:00	Break					
	11:00-12:15	Payroll 1	Accounts Receivable	Archiving	PhoneTree®	Web Development	Donor Works Queries
	12:30-1:30	Lunch (Bluegrass Pavilion)					
	1:30-2:45	Archiving	Roommate	Training Skills	Other CDM+ Menu Items	Membership Reports 2	Additional Modules

\*Computer lab is also open during class periods.